

MEETING OF THE BOARD OF DIRECTORS OF KCC
7/15/2001

Board members present: Roger Edwards; Steve Parker; Julia King Tamang; assistant president, Steven Kimple; Secretary, Sonia Bruno; Ephraim Miller; Treasurer, Yvette Johnson; President.
Also Present: Carol Spears; Executive Director, Bill Spangle; Task force, Dora Decoursey; Task force, Peggy Ensign.

Agenda:

Item 1. How KCC's facilities, urban and rural, should be used, and whether existing policies should be changed How are dharm center rooms allocated. (Peggy will join us.) Develop list of questions. Goldendale land use--Eric's list

Item 2: Michael's India expenses: Everyone has responded , so I think we can take this as approved by the Board. We have agreed to ask Kathleen (or Mary) to cut a check to the travel agent for \$1770 for the ticket. The balance of \$2500 for his expenses should be given to Michael before he departs in the form of a check. He can account for what he spends and return any surplus after he returns to Portland.

Item 3: FRC workshop expenses: Arlene's fee and transportation, up to \$3000.

Item 4: Consecration overrun \$231.87; \$576.87 payable to Tara

Item 5a: TF budget and request: Need for Task Force budget. If they had one, there wouldn't be any need for expenditure approval to go through the board (after the budget is approved).

Item5b: When approved, revise procedure to transfer Piper Jaffray capital funds to TF checking--\$100K

Item6: The Fundraising Committee charter does not address expenditures. We need to develop a procedure for approving fundraising expenditures, as we expect to be hiring a consultant after the workshop, and there will also be costs for the FR activities themselves. Will Finance Committee make a recommendation?

Item7: Reorg Committee Proposal: Next Steps?

Item8: FR Steering Committee: questions to consider: is there a need? what would its role and purview be? committee vs. paid ED? would it conflict with proposed ED role is reorg plan? who would be members? How/when will we answer these questions?

Item9: Eric's position to be published?

Item10: Exec Director update

Item11: Sangha Meeting

Item12: Next Steps

Shamatha:

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Check in:

June Board minutes approved

Item 1: Urban and Rural center usage policies:

- A. Peggy presented current policy of Urban Center usage
 - 1. example of 'Urban center residents agreement'
 - 2. No other written policy in place.
 - 3. Peggy & ED have 'understanding' of policy
 - 4. Unclear if both Peggy and ED have same understanding
- B. Need for a written policy
- C. Peggy will examine issue of living at KCC and send draft or ideas to the Board and Resident Lama
 - 1. Peggy will email Board copy of 'Urban center residents agreement'
 - 2. Board will give input to Peggy for Dialogue by July 29th about:
 - a. Resident room allocations
 - b. Use of Urban center for Events
- D. Eric's Proposed Board Policy re: Goldendale Land Use
 - 1. Sonia no longer schedules personal retreats at Goldendale; Eric now doing scheduling.
 - 2. "Proposed Policy for Goldendale Land Use: At the request of the President, Eric submitted proposed guidelines for use of the land (see Addendum A1.) The Board adopted the proposal with revisions as outlined in Addendum A2."
 - 3. The BOARD OF DIRECTORS directs the Land Operations manager to use his discretion on other issues concerning use of the land. Implementation and interpretation of this policy is at the discretion of the Land Operation Manager for the time being.

Items 2,3, & 4 Prior approved by the Board Via email.

Item 5a: TF budget and request: Bill Spangle

- A: Task force infrastructure Construction request:
 - 1. Board approved request to Sign contracts to complete final engineering work permit construction of Infrastructure (roads, power, water, phone, septic system) - \$18,285.00
 - 2. Board approved request to seek bids and proceed with work on prioritized list of infrastructure projects based on funds available at this time. Reserve 15% of fund for contingencies up to a total of \$80,000.00.
 - 3. Board did not approve request to seek bids and complete infrastructure work for an additional \$81,825.00 if additional funds become available in the next two months.
- B. Approved transfer of \$40,000.00 to checking for use by Task Force for current expenses in the coming month. The Task force

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will make request for transfer of funds to checking on a month by month basis.

Item 6. Budget for the Fund Raising Committee:

The Fund Raising committee shall develop a budget with the assistance of the Finance committee.

Item 7 & 8: Reorganization Committee proposal & Fund raising Steering committee.

A. It was agreed that a Joint meeting of the Board, Fund raising committee, Task force, Executive Director and Resident Lama is needed to address question about Next steps, Steering committee vs a paid Executive Director, possible conflicts with the ReOrg plan and how and when to answer these questions.

B. The ReOrg committee will meet Tuesday, July 24 to put together an agenda for a joint meeting.

Approval of expenditures by Finance Committee:

Board approved the following: Requests for expenditures under \$1500, which are not within the budgetary discretion of the ED or other committees, will be reviewed and may be approved by the Finance Committee. The Finance Committee will report all requests and approvals to the Board.

Item 9. Eric's position as Land Operation manager to be published.

A. It was reconfirmed that Eric is appointed to the position.

B. Eric's salary is \$700.00 per month.

C. Julia will re send an announcement of Eric's appointment with these details.

Item 10. Executive Directors report:

A. The Executive Director recommended accepting a bid of \$2300.00 to replace the porch at KCC. This did not include painting which was estimated at an additional \$300.00.

B. It was proposed and adopted that the Executive Director be supplied with Fax machine at KCC expense.

Item 11. Sangha meeting update.

A. The most likely place for the Annual Sangha meeting will be the Dharma Rain center.

B. The format proposed is a 'Science Fair' style with each committee putting together a display so that the Sangha can get a Visual representation of what is happening with the various projects underway.

C. Agreed that copies of the Mission statement and Vision statement will be readily available as handouts at the Sangha meeting.

Item 12. Next Steps:

1. Board Members: To email Peggy w/in 14 days with input or questions about use of the Urban Center.

2. Roger & Ephraim: To inform Finance committee the committee may review and authorize expenditures of up to \$1500, unless the Board reserves the decision for its own review.
3. Julia & reorganization committee: To produce an Agenda for a joint meeting of Board; Task Force, Fundraising committee, Finance committee and other workshop participants on the questions of the Reorganization Document, and the possibility of a Steering committee and paid Executive Director.
4. Sonia & Carol: To continue with plans for the Sangha meeting.
5. Julia: Reissue announcement of Eric's appointment with the changes discussed.
6. Carol: Continue to look into the phone line situation with Gyurmey
7. Roger: to check into Legal counsel situation.
8. Roger: to check with Kathleen on the Liability insurance issue.
9. Yvette: revise proposed Goldendale Land Use policy per changes discussed.
10. Carol: Obtain revised bid for porch and send to Board
11. Yvette: contact Fundraising Committee about preparing a budget.

Respectfully Submitted

Steven Earl Kimple
Secretary

Addendum A1

Ideas for Board Policy re: Goldendale Land Use

It's impossible to foresee all the requests that will come our way regarding use of the Goldendale property. Having an extensive land-use policy written is a possibility and would prove helpful. However it is impractical to think that any document would satisfactorily handle all possible requests. Many decisions will have to be made on a case-by-case basis (and presumably not by the board, heaven help you!).

One tack to take (in addition to or along with a written policy) would be to have a discussion with the Land Operations Manager (LOM) and ED to create some principles/guidelines that would be considered in making decisions regarding land usage. If the board then felt comfortable, it could delegate all usage issues to the LOM. Being the LOM, I must admit I feel a bit odd even suggesting this. I'd like to be clear that I'm not ASKING for this. This notion rose in a Task Force meeting and I'm the messenger. Whatever the board feels is appropriate is likely to fine with me.

In any case, the following is a list of possible assumptions/guidelines. Perhaps they can serve as a starting place for considering this issue.

- 1.The current priority is to develop the retreat facilities on the land. Activities that will further this goal should be given priority.
- 2.There is an extra bedroom that can be used by Lama Michael, fund raising related visits, or others who visit to perform work duties. Priority for the space will be allocated for these uses. When space is otherwise available, at the discretion of the LOM, Sangha members could use the room for short retreats of defined lengths. Retreatants would make donations to cover the ongoing costs of maintenance, utilities, etc. Workers would get board?
- 3.When multiple people are staying at the house, there will be a Sunday morning meditation session -similar programming to KCC Portland.
- 4.As a rule, people will not be encouraged to just come and camp. There would be liability issues and this could be difficult to regulate once permission was given even once. This of course does not rule out organized events, even ones that are purely social in nature!
- 5.Given the limited size of the facilities, we should avoid an excessive number of people staying at one time, as this could contribute to burn out by workers/volunteers. As situations arise where we could use more workers, we will make a decision whether to make do' for a period of

time, bring in loaner trailers, etc, or find other means to make it workable.

6.A list of house and land rules will need to be developed and may include items such as:

- o No alcohol or drug use.
- o No pets allowed.
- o Smoking only in designated areas.
- o No camp stoves or outdoor fires except for land maintenance purposes.
- o Only use tools/equipment with LOM's approval

Let me know how I can be of help -Eric

Addendum A2.

Proposed Board Policy re: Goldendale Land Use

Interpretation and implementation of the following policy guidelines is for the time being at the discretion of the Land Operations Manager (LOM):

- The current priority is to develop the retreat facilities on the land. Activities that will further this goal should be given priority.
- There is an extra bedroom that can be used by Lama Michael, fund raising related visits, or others who visit to perform work duties. Priority for the space will be allocated for these uses. When space is otherwise available, at the discretion of the LOM, sangha members could use the room for short retreats of defined lengths. Retreatants would make donations to cover the ongoing costs of maintenance, utilities, etc. Suggested donations: \$10 per person per day for persons sleeping inside the house; \$5 per person per day for people sleeping in tents.
- KCC will provide food for volunteers performing organized work for longer than a day, subject to the LOM's approval.
- When multiple people are staying at the house, there will be a Sunday morning meditation session -similar programming to KCC Portland.
- As a rule, people will not be encouraged to just come and camp. There would be liability issues and this could be difficult to regulate once permission was given even once. This of course does not rule out organized events...even ones that are purely social in nature!
- Given the limited size of the facilities, we should avoid an excessive number of people staying at one time, as this could contribute to burn out by workers/volunteers. As situations arise where we could use more workers, we will make decision whether to 'make do' for a period of time, bring in loaner trailers, etc, or find other means to make it workable.
- House and land rules will include:
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 - o No camp stoves or outdoor fires except for land maintenance purposes.
 - o Only use tools/equipment with LOM's approval

Monthly FRC Capital Campaign Report

KLW 7/12/2001

Total Pledged to June 30, 2001-----743,251.37
Total Received to June 30, 2001-----686,097.37
of Donors as of June 30, 2001-----65

Total Pledged June 1, 2001 to June 30, 2001-----1313.00
Total Received June 1, 2001 to June 30, 2001-----11,825.00
Total Donors June 1, 2001 to June 30, 2001-----7
New Donors June 1, 2001 to June 30, 2001-----1
of recorded contacts made June 1, 2001 to June 30, 2001-----0