

Coordinating Council Report - March 2005

The Coordinating Council represents all KCC committees and functions to share information about changes and current actions and plans, especially those that affect other committees, on a monthly basis.

Committees reporting “No New Information”: Building & Grounds, Children’s Program, Archiving (under Communication Committee), Puja, Scholarship, Retreat, Program Council

Board: The board was unable to provide an update, but will communicate to the sangha in a Board Flash which will go out on Community Listserv.

Bookstore: Pam Arion is the new Bookstore Coordinator. Gyurmey Batz is leaving the job after several years. Thank you Gyurmey!

Capital Campaign Leadership Committee:

1. Changes in committee: Judatha Temple and Yvette Johnson have joined Roger Edwards, Jim Kimball and Jeff Alworth on the CCLC. Both bring skills that the committee is very glad to have.

2. Actions taken and decisions made in the past month (since last meeting):

The CCLC reviewed a summary of the discussion at the leadership retreat and has focused on two critical areas for improvement: a) getting consensus on our financial controls and processes and making sure that we execute them consistently; and b) framing some of the larger issues raised around completing Phase I of the capital campaign and the objectives we set for ourselves in Phases II and III.

We have scheduled meetings with the Finance committee to discuss the financial controls and processes. Framing the questions around the larger issues will take considerable time.

3. Upcoming plans: Meet with people and groups involved in estimating and tracking capital campaign expenditures, document the financial processes that support these activities and make sure they are communicated and followed consistently. Begin discussions on how to frame some of the larger issues affecting the capital campaign that were raised at the leadership retreat.

Communication: We're looking for a Production Facilitator for the newsletter. This person would manage and track the production of the Newsletter, including: creating a production schedule, making sure the necessary volunteers are available to meet the schedule, identify and resolve problems (for instance, those that arise from differences in software, etc.). We have a process worked out that seems to be working pretty well, but we need a volunteer to take on this job.

Development Committee (DevCom):

1. No changes in our committee; some volunteers have come forward to help with May events.
2. Dev Com has raised 55K in one month, which will help complete the kitchen complex.
3. There will be a May open house for major donors and a May 14th SCOL "Story Walk" With

Lama Michael and Lama Ken McLeod

4. DevCom will have an insert flyer in the next KCC newsletter, which is being well coordinated with Bob Harr and others. It will provide more information on the May 14th SCOL Story Walk event.

Dharma Events: Phuntsok Johnson has joined the committee and Sherri Bohannon is working on the registration for Michael's 8 consciousness class. Kathleen Benz has stepped off the committee. Thank you Kathleen!

Finance: We are meeting jointly with CCLC to clarify guidelines and processes for budgeting and flow of financial information. Bruce Abrahamson is now Board Liaison to the FC. Steve Parker has stepped off the committee. Thank you, Steve, for all the Finance Committee meetings you've attended.

Membership:

1. No changes to committee
2. Actions taken: The process to enroll new members is smoothing out, thanks in great part to Pat Parker.
3. Upcoming plans: We are working on a Welcome Letter to acknowledge new members that we hope to be completed this month. We are also working on a Membership page for the KCC website.
4. Questions: We have been considering adding a spot for the VSC on the membership form or the welcome letter that would ask the member what volunteer activities they would be interested in--or something like this. However, before doing so, we would like the VSC's input:
 - a. We don't want to overwhelm you with information you can't use and
 - b. We don't want to create an expectation in the new member that they will be contacted about volunteering when the VSC doesn't have the human-power to do so.

Rural Operations: Land Event May 14: Story Walk--A Story Telling Tour of SCOL featuring guest speakers Ken McLeod, Dan Jorgensen, Lama Tara, Michael Conklin. Two work parties are planned: April 9 and May 7 to prepare for the May 14 event. Volunteers needed for both the work parties and the event and please talk with Karen Nelson. Land Stewardship team will begin marking trees in early April for thinning later in the year.

Volunteer Support Committee: VSC members have been visiting some committees to better get to know them and their members. Recent visits include the Membership & Retreat Committees. We continue to help committees match volunteers with open positions. We have also been discussing the following volunteer issues:

1. We have less connection with new attendees of the Sunday evening session than those that come Sunday morning.
2. We need to start thinking about the next annual cycle of volunteer commitments to specific jobs & committees.
3. Eventually we will need to fill positions currently held by volunteers who are planning to do long retreat.