

	KCC BOARD OF DIRECTORS MEETING MINUTES - April 16, 2017 Meeting called to order at 1:30 p.m.; Meeting Adjourned at 4:30 p.m.	Page 1
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION/FOLLOWUP
<u>Attendance</u>	Pat Parker, Sandy Pollock, Linda Besant, Tim Campbell, John Jennings, Holly Hisamoto Also present: Peter Frothingham, Linda Grove, Alan Gladstone, Cynthia Irvine A quorum was present	Next Meeting May 21, 2017 1:30 p.m.
<u>Approval of Minutes of March 19th meeting</u>		Minutes approved on line April 12, 2017
<u>Three year retreat report</u>	Alan reminded the Board about the paperwork for the extension of Lama Tara's visa. Renewal of that visa is coming up in less than 6 months. Larisa Rasskazova is the attorney of record for this process. Larisa has agreed to continue with the renewal at half her customary rate. Alan anticipates that the entire bill will be approximately \$1000. The visa extension will be for up to 30 months. Alan presented a list of records that will be needed as documentation for the visa renewal/extension.	Larisa to be given a retainer of \$500.
<u>New Urban Center Update</u>	John reported that progress is being made. Significant parts of the electrical, plumbing and insulation have been completed. John mentioned how the great amount of volunteer effort and professional rate reductions have limited the expenses to date. Bids for electrical, plumbing and mechanical bids have been higher than anticipated. Full lighting, furnishings, and audio-visual have not been previously budgeted. <ul style="list-style-type: none"> ● John presented a revised budget. A number of items have been increased. The mechanical system is going to cost \$10,000 to \$20,000 more than had been anticipated. The 200% increase in the electrical budget came because none of the existing wiring could be used, there were few outlets in the building, and material costs have increased significantly from first estimates. ● \$76,000 has been spent to the end of March. There is \$150,000 left to spend with \$82,000 in the bank. There is a timing issue which needs a line of credit. John said that there are people who can provide that line of credit. There is enough money to complete Phase One. 	Sandy volunteered a donation for the audio visual system.
<u>Development Update</u>	A fund raising letter will go out in May written by Celedra. June has a the potential for a new idea proposed by Melinda Bell for a fund raiser for the new urban center. August 5 is proposed as the date for the Dharma sale. The sit for meditation is also on that date and is now seen as an open house welcome for the KCC and local community. October 21 there will be a 40 th anniversary fund raising event at the new urban center for its benefit. Kay Hartsook has offered to have a fund raising event at her house for the solar eclipse.	

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<u>Finance Update</u>	<p>Sandy reported that the general fund balance has been increasing. Sandy said that he anticipates a shortfall for the three year retreat for the next 15 months. Linda responded that the very cold winter drove the expense increase this winter.</p> <ul style="list-style-type: none"> • Sandy said that workmen's comp for volunteers might be available. It requires imputing the salary for the specific work being done. For much of the work at Skidmore the rate would quite high. • Linda presented a proposed revised report on who has authorization to sign for different items in KCC's expenses.. 	The Board approved the edited and revised authorization list.
<u>Leadership Development</u>	The proposal for the leadership retreat continues to be to have a series of three hour meetings separated by possibly a month with a different training at each session. All would be open to anyone who wanted to attend. The Board will be in attendance.	Tim asked the Board to consider topics that would be beneficial to offer.
<u>New Board Member recruiting</u>		Tim asked the Board to create a short list of candidates for the Board.
<u>Monroe Move-out Update</u>	It is proposed that Zopa be allowed to stay at NE Monroe until virtually the move out date. The current move out date is June 15 and the 1 st session at Skidmore June 18.	The Board enthusiastically supported Zopa's continued residence.
<u>Project Management Coordinator Update</u>	<p>Linda G. met with Holly and Brooke about the young adult group and felt that it is an excellent model to use at NE Skidmore. From Madison, WI, Ryan is training Linda G. Work on the new website is going to wait until the fall. Some challenges remain with Neon.</p> <ul style="list-style-type: none"> • Linda B presented the "Dog Bone" model for decision making. Linda G. will be using that in her work with KCC. 	
		adjourned @ 4:30

Respectfully submitted:



Scribe