

	<p style="text-align: center;">KCC BOARD OF DIRECTORS MEETING MINUTES - June 18, 2017 Meeting called to order at 1:30 p.m.; Meeting Adjourned at 4:35 p.m.</p>	Page 1
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION/FOLLOWUP
<u>Attendance</u>	Pat Parker, Sandy Pollock, Linda Besant, Tim Campbell, John Jennings, Also present: Peter Frothingham, Linda Grove, Cynthia Huntington, Bruce Kaplan, Susan Giese A quorum was present	Next Meeting July 16, 2017 1:30 p.m.
<u>Approval of Minutes of E-mail meeting 6-13-17</u>		Peter F to send the minutes to the Board for approval.
<u>Approval of Minutes of May 21, 2017 meeting</u>		Approved on line June 13, 2017
<u>Development Report</u>	<p>Cynthia and Bruce have offered a \$5000 matching gift which has been enhanced by a \$2500 additional amount from Diane and Joe Lucas. Linda B cautioned about balancing the energy of Khenpo's visit with the excitement of being in the new facility. Melinda Bell suggested that sangha members might seek support from friends and colleagues for whatever their volunteer efforts are at KCC. Any such contributions should be made by August 5. Linda Logan is seeking others to bake for the August 5th event with the hope that some of them might be willing to take orders.</p> <ul style="list-style-type: none"> ● Kay Hartsock has offered her home for a viewing the total eclipse event on August 21. It is proposed to charge \$500 a car that could hold 5 people. There is space for 40 cars. People would camp Sunday night and view the eclipse on Monday. When this proposal is realized it is suggested that the proceeds be split between renovation and operation of the new urban center. 	
<u>New Urban Center Report and Update</u>	<p>Skidmore is behind schedule and over budget. There is confidence that the essential things will be done before Khenpo's visit. The pews will not go in until after the Khenpo event. If the floor is done, Saturday there will be an assessment as to whether there are too many odors to have the sit on Sunday. The Board favored doing two of the three floor sandings and completing the finishing after the event.</p> <ul style="list-style-type: none"> ● The mechanical system is holding up completion of the basement. There have been some delays getting materials. ● Linda B expressed concern about whether it would be possible to stream the June 25 sit. If necessary, the sit could be streamed using a cell phone. ● Through May 31st, ~\$123,857 has been spent in 2017. Total estimated expenses for phase 1 have increased to ~\$269,000. Thus it now appears that KCC will be \$38,000 short and probably more as the project progresses. After discussion, it was made clear that there will be sufficient funds from one source or another to complete phase one. It was also noted that with the things from phase 2 that have been done and the success in getting a new dharma center before the completion of the 3 year retreat, the project is really ahead of schedule. (See new urban center project balance sheet attached.) 	

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<u>Monroe Move Update</u>	The 1 st move with things for the Sunday sit is on June 23. The final move is on July 5.	
<u>Finance Report</u>	<p>The general fund has increased \$11,000 since March. There may be \$30,000 or \$40,000 that may have to be made up at the end of the three year retreat. There will also have to a plan made by the end of this year for repairs and staffing and use at SCOL after the 3 year retreat. Sandy believes that there will be about \$200,000 in the general fund after 73 Monroe closes.</p> <ul style="list-style-type: none"> ● Sandy does want to change the bank used by KCC. Umpqua Bank appears to meet our needs. US Bank address change will be initiated July 1. Sandy will do the bank change August 1. ● Sandy plans to use the SCOL expenses for the year prior to this June as a projection of the expenses for the balance of the three year retreat. 	<p>The Board passed a resolution to change KCC's bank from US National to The Umpqua Bank. The Board approved Sandy's title change to Treasurer/CFO.</p> <ul style="list-style-type: none"> ● Peter F to prepare minutes for the approved resolution to change KCC's bank and Sandy's title. ● Sandy will change banks August 1, 2017
<u>Committee Report</u>	<p>Linda G is meeting with Bob Wilson and Adele about how the Skidmore building will be managed. It is proposed to have a buzzer and speaker at the door to save staff from having to come to the door to let anyone in. Cynthia asked whether the accessible windows will be changed to be secure.</p> <ul style="list-style-type: none"> ● Linda B recommended that the former owners be invited to the blessing ceremony. 	Tim is to invite the previous owners to the blessing ceremony on Tuesday.
<u>Khenpo Rinpoche events update</u>	The Board's meeting with Khenpo Rinpoche has been moved to Thursday June 29 at 7 p.m. Linda B suggested thanking Khenpo Rinpoche and the lineage masters for the support the Board and KCC has felt in the achievements we have experienced. How does the necessary work of the sangha contribute rather than distract was suggested as a question to ask Khenpo.	Tim will distribute to the Board tentative thoughts to share with Khenpo.
<u>Proposal for Zopa</u>	Linda B asked that Zopa be allowed to continue using the Prism auto. KCC would be able to use it whenever it was needed.	The Board approved Zopa's continued use of the Prism auto.
<u>New Board Member discussion continued</u>	Tim continues to consider having open sessions during the fall to provide some training in the skills needed by Board members. Peter F suggested that there are several sangha members who have been pretty well vetted. Perhaps they should be invited to the July meeting. Cynthia suggested that younger candidates would, for instance, have an opportunity to come, participate and be mentored without necessarily becoming Board members.	
<u>Leadership Retreat</u>	Topics for the Leadership retreat: board member mentoring, financial, volunteer fair, leadership fair, a fun event. Board as practice. Several hour or two hour sessions. Update the strategic plan	
		adjourned @ 4:35

Peter Frothingham

Respectfully submitted:

Scribe

NUC Fund Status Report
 6/15/17

ESTIMATE: Phase 1 work 269,109

EXPENDITURES	Thru May	Thru June 15
Paid in 2016	8,113	8,113
Paid in 2017	123,857	184,894
Total remaining estimated work in 2017	137,139	76,102
Funds in KCC NUC account	17,323	-44,819
Funds needed	119,816	120,921
Sources:		
NUC share of Monroe sale	77,000	77,000
Possible Utility incentives & Equipment discounts	4,000	4,000
Additional funds need to raise	38,816	39,921