

**KCC BOARD OF DIRECTORS MEETING MINUTES - March 19, 2017**

Meeting called to order at 1:30 p.m.; Meeting Adjourned at 4:25 p.m.

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TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION/FOLLOWUP
<u>Attendance</u>	Sandy Pollock, Linda Besant, Tim Campbell, John Jennings, Holly Hisamoto Also present: Peter Frothingham, Linda Grove, Phil Wallin, Cynthia Huntington, Bruce Kaplan, Ryan Fitz A quorum was present	Next Meeting April 16, 2017 1:30 p.m.
<u>Approval of Minutes of February 19th meeting</u>		Minutes approved on line March 15, 2017
<u>Approval of Minutes of January 24<sup>th</sup> special meeting</u>		Minutes approved on line March 15, 2017
<u>February financial report</u>	KCC today is short ~\$30,000 to complete necessary things before moving into the new urban center on Skidmore. There is ~\$32,000 on hand for operating expenses. Sandy projects that there is enough on hand and anticipated to cover expenses until the sale of 73 NE Monroe closes. The timely sale of 73 NE Monroe will be most helpful.	
<u>New Urban Center construction and expense update</u>	John reported on the efforts of six sub committees working on the new urban center. Most of the deconstruction is completed. The bids from subcontractors are high and are being negotiated down wherever possible. The program council will approve design of the altar, the stage and some other areas. \$45,000 has been spent so far on the construction. John anticipates \$140,000 will be spent during the rest of the year for mechanical, electrical, plumbing and insulation. <ul style="list-style-type: none"><li>● KCC will net \$577,700 for the current offer on 73 NE Monroe.</li></ul>	June 4 is the planned 1 <sup>st</sup> sit at the new urban center.
<u>Development Report</u>	Phil praised the members of the development committee. He reported that his raft trip is sold. The date for the sit for mindfulness is now August 5 <sup>th</sup> . There is a good team working on the 40 <sup>th</sup> Anniversary Celebration. Cynthia suggested that reminding people about the increased importance of the Sangha at this time could increase support.	
<u>Human Resorces Rept.</u>	Ryan spoke his appreciation for his employment at KCC and all that it had meant to him personally. <ul style="list-style-type: none"><li>● Linda reported that in addition to his continuing volunteer efforts, Ryan may request some payment if there is more to do than he can volunteer.</li><li>● The staff at SCOL would like a rowing machine, elliptical or other piece of exercise equipment if anyone knows of one to contribute.</li></ul>	Find exercise equipment for SCOL
<u>Logging volunteer hours and mileage</u>	Linda G presented about the value of logging volunteer hours—it demonstrates the support from the organization.	Board members and other volunteers log hours.
<u>Moving-planning &amp; progress report</u>	Linda G reported on the substantial efforts already made to identify what will be moved and where it will be located in the new urban center. Linda G and Diane Lucas are working with Zopa to create lists of things to be done when the residents are gone.	

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<u>Strategize for additional Board members</u>	<p>Pat Parker has asked to be replaced on the Board after 9 years. Holly will be leaving the Board after the April meeting. Tim indicated that he would like to leave the Board after the completion of the 3 year retreat. The names of several people who have expressed interest were mentioned.</p> <ul style="list-style-type: none"><li>• There was conversation about providing trainings open to anyone about Board responsibilities and tasks.</li><li>• Many thoughts were expressed about the importance of increasing opportunities for people to connect with and become acquainted with others so that they can learn about what the Board and committees are and what they do.</li></ul>	Improve communication to the Sangha about the activities of the Board and committees
<u>Leadership retreat date</u>	<p>Tim suggested that the leadership retreat this year be used for leadership development vs the creation of documents, goals, etc.</p> <ul style="list-style-type: none"><li>• Looking at already planned and scheduled events/activities for the year, the most likely time for the leadership development event is early November. Linda proposed that it might be an event that occurred over a period of several weeks or months.</li></ul>	
		adjourned @ 4:25



Respectfully submitted:

Scribe