

	KCC BOARD OF DIRECTORS MEETING MINUTES - May 21, 2017 Meeting called to order at 1:30 p.m.; Meeting Adjourned at 4:00 p.m.	Page 1
TOPIC	DISCUSSION/ASSESSMENT/FINDINGS	ACTION/FOLLOWUP
<u>Attendance</u>	Pat Parker, Sandy Pollock, Linda Besant, Tim Campbell, John Jennings (by phone), Also present: Peter Frothingham, Linda Grove, A quorum was present	Next Meeting, June 18, 2017 1:30 p.m.
<u>Approval of Minutes of April 16th meeting</u>		Minutes approved on line May 9, 2017
<u>New Urban Center Update</u>	<p>John sent his report by e-mail and went over it. The whole building will not be ready for Khenpo Rinpoche's visit. Wiring and plumbing are done pretty much all through the building. The stage is almost entirely rebuilt. City inspections have all been passed. Contractors have been very helpful including from time to time going above and beyond. The structural steel beams are not yet in place. The installation of the heating and ventilation systems is a big project yet to be completed. There are 4 paid on the team plus skilled volunteers who come in some days each week. John appreciated the various subcommittees working on the project. The AV team is in the process of buying the equipment that will be used. The closing on 73 NE Monroe has been moved to July 7.</p> <ul style="list-style-type: none"> • Big payments must soon be paid to some of the contractors. As of the end of April KCC had spent \$88,411 in 2017+ \$5863 in 2016 for a total of \$94,274. \$113,800 has been spent up to the middle of May. On May 15 there was about \$30,564 in the New Urban Center fund. The move in budget has increased about \$30,000 above the original estimate. • John asked whether KCC should continue to fund raise for the new urban center. The board responded that there are plans in place to continue fund raising. Tim said that the good news about being in the building is that the needs will be right in front of everyone. • At this time there is about an \$18,000 shortfall. Linda pointed out that there are sufficient funds on hand to carry on the work. 	
<u>Move, transition & Khenpo visit update</u>	<p>KCC has hired 2Brothers Moving and Delivery for two moves. Move #1: Friday 6/23 for all things needed for the Rinpoche visit and first Calm Abiding at Skidmore on 6/25. Move #2: Wednesday 7/5 for all remaining furniture and boxes. Adele Hilsen is coordinating the move.</p> <ul style="list-style-type: none"> • Rosemarie Sweet is head of the Khenpo Rinpoche Event committee along with Dora D, Linda B, and Linda G. Adele is transportation coordinator; Celedra Gildea is Event coordinator. • Zopa will be at 73 NE Monroe until June 27. Phil Wallin is providing his house for Khenpo and his attendants. Charlotte Kangas is cooking for them. The new audio-visual system will be installed by 6/25. • The doors will close at 73 NE Monroe at 5 PM on July 7. • The tent raising will be done on June 4. A tent raising professional has offered to help raise the tent. 	Get the tent up.

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<u>Committee Reports</u>	<p>The Finance Team is having a big problem having people register. Steve Unangst is working on it. Linda G feels we need a professional to do our website. Ryan Fitz is willing to update it in the meantime.</p> <ul style="list-style-type: none"> • The Khenpo visit has lots of volunteers helping with it. Places are being found for out-of-town visitors. • SCOL will have a camp out and movie night in September. • Ryan Fitz is working for Tergar doing a very similar job to Linda G's. He continues to take care of the website and newsletter. 	Find funding and a professional to do KCC's website
<u>Financial Update</u>	<p>KCC is very close to changing banks. The possible choices are now down to three.</p> <ul style="list-style-type: none"> • The general fund through April is okay. Unrestricted funds are actually over budget. The cost for utilities at SCOL is over budget mostly because of the very high cost of propane. • Staff is looking for a new propane dealer for next year. • The board expressed appreciation for having the financial reports in a timely manner. 	Choose a bank and make the change.
<u>Development Update</u>	<p>A great many gifts, mostly of \$1,000 and less, have kept us moving along with the Skidmore renovation. A couple sizeable pledges (\$10,000 and \$5,000) and a couple of generous challenge gifts should get us over the hump on Phase 1. We have high hopes that the October 21 Fortieth Anniversary event will produce substantial working capital for Phase 2. Luisa and Celedra are working hard on that event.</p> <ul style="list-style-type: none"> • Our Spring fund-raising letter focused on Sustaining Membership. Celedra is thinking about new strategies for encouraging that, to the end that every sangha member will give on a regular basis at a comfortable level. • New volunteers are coming forward to help with Development, some with fund-raising experience. Other volunteers are tied up right now with the move and Khenpo Rinpoche's visit. Once people recover from the Great Move, we will be at full strength and able to regain fund-raising momentum. 	
<u>Leadership events</u>	<p>It was proposed that potential candidates for the board be invited to the next meeting; however, it was recognized that it may need to wait until the move to Skidmore is finished.</p> <ul style="list-style-type: none"> • Tim will put his ideas for the leadership retreat on paper and email to the board for discussion at the next board meeting. 	Tim send out leadership retreat ideas.
		adjourned @ 4:00



Respectfully submitted:

Scribe